

Vectorworks Training

Vectorworks Fundamentals: The Essentials

Recommended for new users of Vectorworks Fundamentals, as well as those with minimal CAD experience.

For one day, you will concentrate on the Vectorworks interface, organising concepts and core skills, such as 2D object creation and editing, snap constraints, dimensions, text and graphic attributes.

Prerequisite: Participants must be competent in using Macintosh or Windows computers and familiar with basic hand drawn drafting techniques.

You will learn:

The Fundamentals

- An introduction to the interface
- Adjusting document settings & saving template files
- Navigating around your file - zoom/pan/fit to page
- Object selection and deletion

Creating a Simple Drawing

- Drawing using accurate dimensions
- Drawing using object snaps
- The object info palette
- The basic 2d tools & explaining tool modes
- Complex line & shape creation

Project Organisation

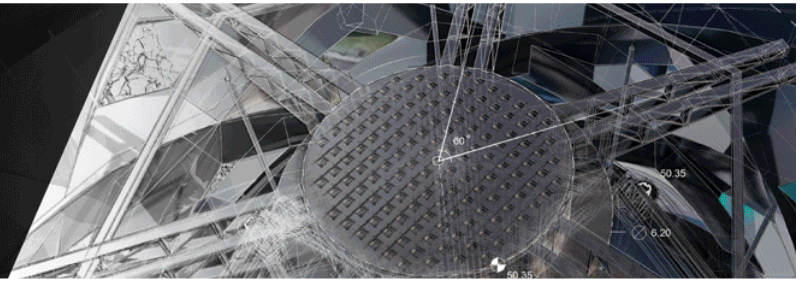
- Organising your drawing using classes
- Changing colours, line types & line thickness
- Saving & editing views

Annotating & Printing Your Drawings

- Adding text & notes
- Adding dimensions
- Printing your drawing

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Vectorworks Fundamentals: Further Studies

This one day concentrates on tools and techniques for speeding up your drawing process. Users will gain a good understanding of Sheets, Viewports, Symbols and other Resources. The important subject of DWG file import is also covered in depth as is working with imported sketches & photos. Finally, users will also learn how to customise the Hatch and Title Block tools and get an introduction to Worksheets & Reports.

You will learn:

Advanced Presentation

- The benefits of using sheets & viewports
- Creating standard and cropped viewports
- Editing and annotating viewports
- Understanding viewport display overrides & printing sheet layers
- Working efficiently between viewports & design layers
- Saving and editing views for quicker navigation

Importing DWG & File Formats

- Importing and working efficiently with DWG files
- Importing sketches & photos to your drawing

Creating and editing symbols

- Managing and organising symbols – the resource browser explained
- Working with worksheets, schedules & reports
- Creating and managing custom attributes (hatches, gradients & image fills)
- Creating custom title blocks

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